# Fuyao Glass Industry Group Co., Ltd. (A joint stock limited company incorporated in the People's Republic of China with limited liability) Shareholders' Communication Policy

# 1. Purpose

- 1.1 This Policy aims to set out the provisions with the objective of ensuring that the shareholders of Fuyao Glass Industry Group Co., Ltd. (the "Company" or "Fuyao Glass"), including both individual and institutional shareholders (collectively, the "Shareholders"), and where appropriate, general investors, are provided with ready and timely access to objective information about the Company (including its financial performance, strategic goals and plans, material developments, governance and risk profile), in order to enable the Shareholders to exercise their rights in an informed manner, and to allow the Shareholders and investors to engage actively with the Company.
- 1.2 For the purpose of this Policy, "Investors" include the Company's potential investors as well as analysts reporting and analysing the Company's performance.

### 2. General Policy

- 2.1 The Board of the Company shall maintain an on-going dialogue with the Shareholders and investors, and will regularly review and amend this Policy to ensure its effectiveness.
- 2.2 Information shall be communicated to the Shareholders and investors mainly through the Company's financial reports (quarterly, interim and annual reports), annual and interim results presentation and road show, annual general meetings and other general meetings that may be convened, Corporate Day, as well as by making available all the disclosures submitted to The Stock Exchange of Hong Kong Limited and the Shanghai Stock Exchange under the "Investor Relations" column on the website of Fuyao Glass (http://www.fuyaogroup.com/fuyao/investor.aspx).
- 2.3 Effective and timely dissemination of information to the Shareholders and investors shall be ensured at all times. Any question regarding this Policy shall be directed to the company secretary or investor relations team of the Company.

### 3. Methods of Communication

## Shareholders' Enquiry

- 3.1 Shareholders shall direct their questions about their shareholdings to the Company's share registrar.
- 3.2 Shareholders and investors may at any time make a request for publicly available information of the Company.

3.3 Shareholders and investors are provided with investor relations hotline, email addresses and other enquiry methods of the Company in order to enable them to make any enquiry in respect of the Company.

### Reports and Announcements of the Company\*

- 3.4 Reports and announcements of the Company given to the Shareholders are complied in simplified Chinese, traditional Chinese and English, to enable the Shareholders to have knowledge of information in the announcements. The Shareholders are entitled to choose the language (in English or Chinese) and means (in printed or electronic form) of receiving Corporate Communications.
- 3.5 The Shareholders may register and make the relevant reports and announcements of the Company available under the "Investor Relations" column on the Company's website (http://www.fuyaogroup.com/fuyao/investor.aspx), so as to ensure timely assess to such information.

## **Company Website and Investor Relations Column**

- 3.6 The Company's website is the key information window to present background information and latest developments of the Company to investors.
- 3.7 The Investor Relations column is set up on the Company's website to present latest operations and other information of the Company, and the Company's promotional materials, videos and audios materials, and regular reports for road show or shareholders meetings of the Company are timely published for the Shareholders and investors to download on the website.
- 3.8 The Investors' Message function is established under the Investor Relations column. The investors may raise questions in respect of investment, and such enquiries will be timely responded by the designated person.

# Webcast

3.9 The interim and annual results conferences of the Company are equipped with webcast service.

### **General Meetings**

- 3.10 The Shareholders are encouraged to participate in general meetings or to appoint proxies to attend and vote at meetings for and on their behalf if they are unable to attend the meetings.
- 3.11 Appropriate arrangements for the annual general meetings shall be in place to encourage the Shareholders' participation.
- 3.12 The process of the Company's general meetings will be monitored and reviewed on a regular basis, and, if necessary, changes will be made to ensure that the Shareholders' needs are best served.

- 3.13 Board members, in particular, the head/chairmen of each Board committees or their delegates, the Company's management and external auditors will attend annual general meetings to answer the Shareholders' questions.
- 3.14 The Shareholders are encouraged to attend the Shareholders' activities organised by the Company, where information about the Company, including its latest strategic plan, products, and services etc will be communicated.

### **Methods and Channels of Communication with Investment Market**

- 3.15 In accordance with the practice of results announcement of the overseas listed companies, the Company shall convene the results press conference, the analyst briefing and the global investors conference call to be attended by the Chairman and the management of the Company in respect of the annual and interim results announcement after the closing of market of the day when serving the stock exchange and securities regulatory authority of the place where the shares of the Company are listed with the necessary results information and delivering the results announcements to the press for publication or on the second business day to present the shareholders the operation situation of the Company and facilitate the communication between the Company and the shareholders.
- 3.16 With the view of improving the communication with the shareholders, the Company will, after the interim and annual results announcement, hold a global non-trading road show to a large extent as far as possible, extensively visit the important shareholders and investors of the Company, communicate the latest results of the Company and answer the questions raised by the investors. In addition, the Company can organize periodically the directional road show in a certain region to improve the publicity of the Company in this region and achieve the active trading of the Company's shares.
- 3.17 The Company will, upon the requests from the shareholders and investors, arrange the daily reception of the shareholders and investors to hold One-to-One or One-to-More meetings with them. The Company will also actively participate in the referral conferences in the domestic and overseas capital markets and fully take the chance of meeting with the shareholders and investors to improve their understanding of the Company.
- 3.18 The Company can organize the activity on the Corporate Day when necessary to arrange the shareholders, investors and financial media reporters to visit the Company and communicate with the management.
- 3.19 The Company shall set the contact ways like the investor relations hotline, email box and facsimile etc. to give the feedback timely to the inquiries sent by the shareholders and investors through the telephone, facsimile and email.
- 3.20 The directors and relevant personnel in Fuyao Glass shall comply with the related systems of the Company such as the New Media Registration Monitoring System, the Management System on Disclosure Affairs of Information and so on in the course of the contact or communication with the investors, analysts, media or other media-related individuals.

# 4. Shareholders' Privacy

4.1 The Company recognises the importance of the Shareholders' privacy and will not disclose the Shareholders' information without their consent, unless required by the relevant laws to do so.

<sup>\* &</sup>quot;Announcements and reports of the Company" refers to any document issued or to be issued by Fuyao Glass for the information or action of holders of any of its securities, including, but not limited to, the work report of the Board, annual report, interim report, a notice of meeting, a circular and a proxy form, etc.